

**Ulis Newton Elementary
School Organizational Team Minutes
October 27, 2020
3:30 PM**

The Ulis Newton School Organizational Team meeting was called to order at 3:30pm on 10/27/2020. The meeting was held via google meet.

Members Present:

Jorie DiCamillo, Principal
Shelby Jones, Assistant Principal
Kris Carlisle, Licensed Staff
Tiam Martin, Licensed Staff
Diana McCoy, Support Staff
Cindy Benevidez, Parent
Desiree Garland, Parent

Members Absent:

Christen Campbell

Others in Attendance:

Nicole Gimbel

Welcome and Roll Call

1.0 - Roll Call

2.1 - The minutes from the meeting dated 9/22/2020 were presented. Motion to approve minutes by Kris Carlisle and seconded by Cindy Benavidez.

3.1 - Functions of the School Organizational Team reviewed by Principal DiCamillo.

3.2 - Selection of SOT chair (Kris Carlisle) motion to approve -Diana McCoy and seconded by Cindy Benavidez. Motion passed.

3.3 - Selection of SOT vice chair (Cindy Benavidez) motioned to approve - Diana McCoy and seconded by Kris Carlisle. Motion passed.

3.4 - Community members discussion and inclusion of Kristin Lamoreaux as a member of the SOT. Motion to approve - Kris Carlisle and seconded by Diana McCoy. Motion passed.

3.5 - Selection of SOT recording secretary (Diana McCoy) Motion to approve Kris Carlisle and seconded by Desiree Garland. Motion passed.

3.6 - Selection of individual to create reminders for SOT meetings (Tia Martin) Motion to approve - Diana McCoy and seconded by Cindy Benavidez.

3.7 - Discussion about individual responsible for posting meeting announcements and agendas to District website and Newton website. Both are completed regularly.

3.8 - Book Review for diversity. Book content displayed and discussed by principal DiCamillo, and all present members/guests. Vote to retain book in Newton ES curriculum passes with 5 - 0 vote.

4.0 - General Discussion - No new items.

- 4.1 - Team Norms - discussion and review by Principal DiCamillo.
- 4.2 - Meeting Procedures reviewed by Principal DiCamillo.
- 4.3 - Items for future agendas - conversation included preparation for possible return to school in some form after November 12th board meeting. No actions taken at this time.
- 4.4 - Future meetings will be held on the 3rd Thursday of every month beginning at 3:30pm.
- 5.1 - Next meeting scheduled for November 19, 2020 at 3:30pm.

Meeting called to a close at 4:10pm