

Ulis Newton Elementary School



**PTA Meeting Minutes
General Meeting
September 18, 2025, 3:30 pm
Newton Elementary School**

I. Attendees

Board Members Present	Gina Topor	Jennifer Troutman	Shannon Johanneck	Robin Anderson
	Rebecca Hickey			
Others Present	Debbie Dixon, Amy Riggs			
Virtual	Chelsea Bishop	Meaghan McGowan	Shawna Yelton	
Attendance Notes	-Shannon Johanneck departed at 4:05 and was absent the remainder of the meeting			

II. Call to Order: Meeting called to order by Gina Topor at 3:39 pm.

III. Welcome

IV. Officer Reports

A. Treasurer, Robin Anderson

1. Robin Anderson presented the Treasurer report.
2. Robin Anderson presented the budget.
 - a) Gina Topor asked about the need to increase the Fall Festival budget. Meaghan McGowan reported that the school is getting new lights that may decrease the cost of lighting for the Fall Festival. It was discussed to increase the budget to accommodate increased cost of items and improved prizes. This is a family engagement event.
 - b) The budget for Dear Ones and Donuts was discussed. It was determined to keep the budget and reach out to local

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businesses and/or purchase through Smith's or a similar grocery store. This is a family engagement event.

- c) Budgeted cost for ornament night was discussed. Cost is associated only with snacks and drinks. The ornaments and cost are through a third party and a small portion of the cost is returned. Reaching out to Color Me Mine was discussed. This is a fundraising event.
- d) Movie Night was discussed. Entrance will be free to avoid the need for paying for copyrights. The budget was increased to \$300. This is a family engagement event.
- e) The Glow Party budget was discussed. There is a cost associated with the event. A volunteer DJ was discussed and PTA will reach out to Ashley Johnson.
- f) Fine Arts Night was discussed. PTA agreed to utilize bouquets of other flowers due to the cost of roses.
- g) The assembly budget is set to \$0, but there are free assemblies scheduled.
- h) Additions to the budget include kindergarten and 5th grade promotion.
- i) The budget for the homecoming parade was discussed. Megan McGowan stated that the school will cover costs.
- j) Bus trips were discussed. That budget covers one field trip per grade level. Additional buses and entry fees are paid by parents.
- k) The budget for contest prizes were removed.
- l) Sunshine Club budgeting was discussed. The budget is used to provide gifts to students who have experienced parent loss.
- m) Club budgeting was discussed. \$100 will be allocated to all established clubs. \$200 will be allocated to the Lego club.
- n) Teacher appreciation was discussed. It was explained that school contributes \$3,000
- o) Changes to budget were reviewed. See attached approved budget.

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3. Robin Anderson motioned a vote for the budget. Rebecca Hickey seconded the motion. The motion passed unanimously.

V. Approve minutes from last meetings:

- A. The August general meeting minutes were reviewed by attendees and approved.
- B. The 8/20/25 board meeting minutes were reviewed by attendees and approved.

VI. Adjournment: The meeting was adjourned at 4:50 pm.

Meeting minutes approved on 10/15/25.

Rebecca Hickey

Rebecca Hickey

Newton PTA Secretary

10/15/2025

Date