



Dear Parents/Guardians,

For your child's safety, please fill out the following mandatory transportation form and return it to your child's teacher by the end of the first week of school. We will keep a copy with the teacher. If there are **any changes to student transportation**, you must come in person to the front office to edit these changes on a new document. If transportation emergencies arise, please contact the school immediately. Teachers are not often available during the school day and dismissal is a very important process to ensure your child is safe. Thank you so much for your cooperation, please let us know if you have any questions at 702-799-0500.

New This Year: The Black Mountain Gate will NOT be used this year, it will remain locked at all times.

Student Name/Grade:

Parent Signature:

Teacher Name:

My child will be taking the bus everyday (Blue, Green, Yellow, or Orange Tag on Bag)

My child will go to Safekey everyday

My child will be taking the bus:

Monday

Tuesday

Wednesday

Thursday

Friday

My child will go to Safekey on:

Monday

Tuesday

Wednesday

Thursday

Friday

My child is a walker and/or will meet me at a parked car (Pink Tag on bag)

*Note: Walkers are released out of the **bike gate** and are **not** handed off to an adult. Parents/guardians may choose to allow the child to walk home, bike home, or meet them at a location outside of the gate.*

- Parent/Guardian Pick-up (Purple Tag on bag)

*Note: These students will leave out the **front gates near the parking lot** and remain with their teacher and the school until you are seen. At 3:34, students will begin to go to the front office for parent phone calls. IDs may be requested in order to ensure you are the approved parent or guardian on Infinite Campus (IC) to pick up the child.*

State which adult will be receiving your child at dismissal:

Navigating Newton Procedures & Locations 26-27

Arrival and Dismissal AM & PM:

Supervision begins at 8:55 a.m. Therefore, please do not leave your child before that time as their safety is not guaranteed. **Black Mountain Gate entrance/exit is NO LONGER AVAILABLE.** All school gates are locked by staff at 9:10 a.m. as students and teachers are meeting at the sun (class lines) to participate in announcements. Please drop your student off at the front of school after 9:10 a.m. Please do not block traffic by idling while waiting for your student. The safety of everyone is compromised when drivers go against established traffic paths, travel too fast in the parking lot, and idle/park in the crosswalk. These expectations apply to both the gates off of Greenway and in the front of our school.

Parent Pick-up Options (Purple): *Location: Gates by the interior parking lot near the MPR*
Students participating in the parent pick-up process will be released from the front of school gates to you in the drive thru lane or front of school parking lot. Keeping in line with the closed campus, parents/guardians will remain on the outside of the fence. Teachers will walk students to the gates to meet parents/guardians. As the teacher identifies/makes eye contact with the parents/guardian, he/she will release the student. The teacher will observe the parent/guardian receiving the child.

Buses (Color of Bus-Orange, Green, Yellow, Blue): *Location: Greenway Road*
Students assigned to a bus will be directed to the bus lines and board buses in a single line (one at a time). Students are directed to their bus line by color (Blue, Green, Yellow, or Orange). Students have a tag on their backpacks matching the color of the bus they are assigned. A teacher stands at each bus door to confirm each students' bus tag is the appropriate color for the bus they are boarding.

Walkers (Pink): *Location: Bike gate off of Greenway Road*
Walkers are released out of the gate and are **not** handed off to an adult. Parents/guardians may choose to allow the child to walk home, bike home, or meet them at a location outside of the gate. Siblings must meet up prior to exiting the gate.

Safekey: *Location: Use the exterior door off of the Multi-Purpose Room (MPR)*
Our Safekey program is for those who need care before and after school. The program operates from 6:45 – 8:40 AM and 3:26 -6:00 PM each school day. This program is operated through the Henderson Parks and Recreation Department. The program consists of a nutritional snack, time for homework with assistance, games, and activities. If your child is left alone in the morning or

comes home to an empty house after school, you may want to explore this program. Financial assistance may be available through the Urban League at 702-473-9400.

To use this service students must be registered. Henderson Parks and Recreation:
702-267-4100

<https://www.cityofhenderson.com/government/departments/parks-and-recreation/programs-classes/youth-programs/safekey-through-grade-5>

Kindergarten Gate: *Location: Gate by the interior parking lot near the MPR*

Kindergarteners that are not bus riders will have to be picked up by a person 18 years of age or older. Teachers will verify each adult receiving a child by checking photo identification for anyone he/she is not familiar with. If the adult is not listed in emergency contacts, he/she will be directed to the office for verification before the child is released into their care. that is on the students emergency contact list.

Students Dismissal Plan & Changes:

Please designate on this form attached how your child will be dismissed. Any dismissal changes require an in person conversation with the parent/guardian with our front office staff and teacher notification. We can no longer accept phone call alterations to a student's dismissal plan as we can not confirm your identity over the phone.

Permission to Walk to Cars/Walk home:

If you would like to give your child permission to walk off campus at 3:26 to your parked car or to walk home, you must fill out this form and receive a pink tag, which will be held by your students' teacher.

We thank you for the collaborative effort to keep students safe!

**If you have any questions, concerns, or suggestions, please contact
Newton ES at 702-799-0500**