

## **Standing Rules**

### **Ulis Newton PTA**

#### **Committees**

1. The chair of each committee shall present a plan of work and projected expenditures to the board of managers for approval at least 10 days in advance of the event. No committee work shall be undertaken without the consent of the board of managers.
2. Each committee shall be provided a budget for the event. No committee may spend over their budgeted amount without contacting the president to request a general membership meeting to possibly amend the budget – if there are funds available.
3. The chair of the committee shall attend and present reports of their progress and status at the PTA board of managers meetings directly preceding and following their specific event.
4. The chair of a committee shall present a final report wrapping up the event to include not only: income, expenses, donations, items purchased and flyers.

#### **Nominations and Elections**

Due to the change in the school year calendar, nominations will be due by the March General Meeting and Elections will occur at the April General Meeting.